

Committee Descriptions/Work Plans

Awards Committee

Composition: Five (5) members, one of which serving as Chairperson. The Chairperson (and any Co-Chairperson) serves in the third year of their term.

Term: Three (3) years on a staggered rotating basis.

2024 Chairperson: Chad Dallman

2024 Liaison to Board of Directors: Stephanie Schlag, *Immediate Past President*

Purpose: Execute the annual Awards Program to honor park and recreation professionals and partners.

Annual Duties:

1. Develop a campaign to inform the members of the WPRA awards and encourage nominations for these awards.
2. Publicize WPRA Foundation, NRPA and other related award programs for park and recreation professionals and encourage member participation.
3. Develop and update criteria for WPRA awards, nomination forms, programs, rules, procedures and brochures as required.
4. Ensure accurate recordkeeping of all award recipients and years of service in the field.
5. Vet candidates for all award categories and identify winners for presentation to the Board of Directors.
6. Collect information on winners for the awards presentation at the Annual Conference.
7. Make necessary arrangements for winners with the WPRA Office based on criteria defined within the Awards Committee Manual.
8. Work with the WPRA Office to identify and procure awards/plaques/items/etc.
9. Develop the awards program content and conduct the presentation of awards at the Annual Conference.
10. Submit notice of award recipients for Winter issue of IMPACT magazine.
11. Draft and submit press releases to appropriate publications for award recipients.