

Wisconsin Park & Recreation Association



WPRA Region II Meeting - **MINUTES**

Thursday, March 27, 2025 • 9:45am– 3:30pm

Waupaca Recreation Center

Address: 407 School Street, Waupaca, WI 54981 (Park in main parking lot)

Itinerary:

9:45 a.m. – Arrival/refreshments/light assorted bagels/bakery items

10:00 - Host report – Waupaca Recreation – Laura Colbert – **10:01 start**

10:15-11:15 Rettler Corporation – CORP Presentation – John Kneer **CEU Approved 10:19 Start**

11:15-12:30 – Tour of Splash Pad; Lakeman Field; Discussion on housing development influencing next park projects.

12:30-1:30 - Lunch – Schueller's (Waupaca) Various wraps, wings, potato salads, etc.

1:30pm- Business meeting

AGENDA

1. Call to Order : 1:17pm Motion to approve: Holly/Jenny M

2. Acknowledge sponsor(s)/host(s)/presenter(s)

3. Introductions: Volunteer for Draft: Contact Emma M. or Anne M.

4. Host Presentation – Completed at 10am.

5. Approve Region Minutes – December 12, 2024 Motion:Emma/Jeff

6. Region Financial Report

7. Region Business- Share information about region; upcoming region activities/speakers

- May 8th – De Perel; speaker topic?
- September/October TBD – Menasha; speaker topic?
- December 11th Village of Kimberly ; speaker topic?
- Budget: \$642.73/\$5,000 = \$4,357.27 available.
 - Topics: RFP's (MSA), Ai in the Industry, Space Needs Analysis (SEH/Hoffman), Grant Writer (PlacerAi),

8. Reports

a. Section Reports

i. Aquatic

- Aquatics Technician Workshop on 3/21 in Jefferson was completely filled.
- Forming a Drowning Prevention subcommittee.
- Updates to handbook, timelines, and goals are in development.
- Planning conference topics for future years.

ii. Park

- Parks Section for WPRA is working on sessions for Fall Workshop in La Crosse as well as the upcoming Annual Conference.
- Fall Workshop: Gauge interest for speaker Rock Solid Trails. – Topics covered trail design, site review, volunteer recruitment, etc.
 - Yes there is interest. Look into non-member attendance (fees, etc.)
- Great Region representation. Zach Navin stepping down as park-chair elect. Looking for new representative to fill roll.

iii. Recreation

- Last meeting was March 12th.
- May 1st is the deadline for speakers submittals.
- Discussion on speakers and Pre-conference ideas. Positive response to last year's pre-conference.
- Silver Star-submission and evaluation refinement.
- Fall Workshop will be La Crosse/Onalaska Oct. 1st-2nd 2025.
- Region 4 will be holding their annual playground workshop. Emma and Jeff in discussions on how to hold a Region 2 "Summer Program/Playground" Speaker or workshop.

iv. Emerging Professionals

b. WPRO Report

i. Summary of key actions taken at Board meetings – Discussed AI presentations

ii. Upcoming event and deadline reminders:

1. Membership Dues

2. Nominations – Email for Professional Awards. Due Oct. 1.

3. Awards

4. IMPACT Magazine & PR Monthly – Articles are always needed

5. Any Upcoming Events – Brewer Trip

iii. WPRO Committee/Subcommittee Updates

iv. WPRO Foundation Updates – Brewers Trip

c. Public Policy Update – Day at Capital – Knowles Nelson Stewardship Fund

d. NRPA Update & National News

9. Open Discussion Forum

Additional Topics for Speakers: Kayak Rental Vendors (Surf Shack LLC, Kayak WI, Rent.fun)
Tyler Management Analyst (Oshkosh) – Looking to get

Jen. M. – Friends group discussion: Process of getting started. (Templates, etc.) (look at Milwaukee County Parks has a template. (Contact Tony Nowalk – Polk County). Waupaca has a Friends group but uses Waupaca Forestry Group.

Ashton (Ripon): Hutchinson Property Management

Holly F (Kimberly) – Pre-season startup: Curious for hot tips for startup: Chad Dallman (Oshkosh), Kristin Grissom (Oscar), Terri (Kaukauna (Bud).

- Looking to set up a meeting for Splash Pad startup/winterization

Travis:Oshkosh Forestry: Topics for forestry would you like to see: Tree Pruning/Trimming, sidewalk management with terrace trees, Stump removal guidelines, Bareroot/Gravel beds.

10. Adjourn @ 2:19 Motion: Travis/Tyler

Wisconsin Park & Recreation Association



WPRA Region II Meeting **MINUTES**

Thursday, December 12 • 9:45am– 3:30pm

Lakeshore Park; 4 Seasons Building

Address: 1875 Punhoqua St, Oshkosh, WI 54902 (Park in main parking lot)

Itinerary:

9:45 a.m. – Arrival/refreshments/light assorted bagels/bakery items from **Big Apple Bagel**

10:00 - Host report – City of Oshkosh Parks Staff: Chad Dallman, Jenny McCollian

10:15-11:15 Olivia Witthun/Jess Terrien; WI-DNR: Stewardships & Federal/UF Grants **CEU Approved**

11:15-12:30 – Tour of Lakeshore/Holiday Games

12:30-1:30 - Lunch – **La Sure's**: *Beef Tender Tips in Wine Sauce; Seasoned Green Beans; Creamy Mashed Potatoes, Marinated Pasta Salad; Assorted Bars and Brownies; Hot Apple Cider*

1:30pm- Business meeting

****If you choose to participate, there will be a Secret Santa Gift Exchange. Gifts not to exceed \$25.00.**

AGENDA

1. Call to Order
2. Acknowledge sponsor(s)/host(s)/presenter(s)
3. Introductions
4. Host Presentation – Completed at 10am.
5. Approve Region Minutes **Terri/Emma**
6. Region Financial Report
7. Region Business
 - 2025 Region meeting dates and locations will be sent out in January 2025.
8. Reports
 - a. Section Reports
 - i. Aquatic
 - ii. Park **Great workshop in 2024. Looking at time of event for 2025.**
 - iii. Recreation – **Looking to host in Region 1 for 2025. Region 2 looking to host a playground workshop. Recreation based.**
 - iv. Young Professionals **Renamed Emerging Professionals.**
 - b. WPRA Report
 - i. Summary of key actions taken at Board meetings
 - ii. Upcoming event and deadline reminders:
 1. Membership Dues
 2. Nominations
 3. Awards
 4. IMPACT Magazine & PR Monthly

5. Any Upcoming Events

- **Conference Committee – Register for conference! 60th Diamond Jubilee. Focus on the history of WPRA. Request to send historical photos of WPRA events.**

iii. WPRA Committee/Subcommittee Updates

iv. WPRA Foundation Updates

c. Public Policy Update

d. NRPA Update & National News

9. Open Discussion Forum

- **Allouez – Rec Desk programming question: What are policies for registration (paper/online) and how do you work through program registrations that require payment schedules? Little Chute does with Dance program. Contact Donna Harlow for how it is set up and works with finance department and program structure.**

- **Anne (Green Bay) – Alcohol ordinance: ordinance being allowed in parks. Question alcohol allowed in parks but allowing it at softball when it technically is not allowed.**
- **What are you allowing with leagues and alcohol versus what is allowed by ordinance?**
- **When are LG courses happening? See website under Aquatics Section.**

10. Adjourn Motion to adjourn – Terri V./Kyle C