

School Recreation Director Meeting Agenda

Friday, November 10th, 2023 11:00am – 12:00pm

Host: Lake Mills

The meeting will be held at Lake Mills Municipal Building & Community Center, 200 Water Street, Lake Mills, WI 53551, in the Community Center (can't miss it once inside the door). Park along the road in front of the city building, or use one of the parking lots across the road. We will have signage once inside the building, pointing to the community center room.

Lunch: We confirmed that our Food Service Dept will be providing lunch. If there are any food restrictions we will need to know that by wednesday. Lunch is being provided by WPRA.

Here is the lunch menu:

-Wraps -Veggies -Chips/dip -Desert -Water, soda

Introductions/Welcome:

Welcome

Called to order: 11:06

In Attendance: Lake Mills, Whitefish Bay, Sauk Prairie, WAWM, BigFoot, Wauwatosa, Menomonee Falls, Milwaukee, Cambridge, Nicolet, Cudahy & Shorewood

Agenda:

- Salary and Wage Comparison Spreadsheet
 - Last survey was 2-3 years ago, Carin will send out new share document, participation in sharing salary & wage information is VOLUNTARY
- Please check our master member list and let me know if I need to add or delete members. Do we have a list of member school districts and a contact person/director for each one? – Started below
 - Update our contact list- Carin will share document, please edit contacts if known, add or subtract contacts as needed. Best to keep all known departments in the loop even if they don't attend in person meetings.
- New ideas to recruit and retain part-time seasonal employees that have worked?
 - Usual tactics- Pay raise (market value or ranged from \$0.25-\$1.00 annually), employee referral (WFB- Parent referral, after 6 months of M-F employment, the family that referred receives \$\$ off child care fees)
 - NO Luck from WECAN for almost all of us. Better luck with Indeed.
 - Shorewood- Senior Swim Lifeguard class (train Senior Citizens who already use the pool to be lifeguard certified & employ)
 - Highschool "job fair"- setting up shop at a HS (lunch time/ half a day..etc) to recruit face to face

- BigFoot- Higher split rate for contracted services—80/20 (vs traditional 70/30 split)
- What District runs their Crossing Guard program? Willing to share training materials?
 - WFB is looking for support.
 - Tosa & Cudahy use contracted services
- Behavioral Document-Willing to share what you use? What you think works, what you think doesn't.
 - Tosa- looking for a generic form (could be paper or electronic) to use across all programming to use to document behavior incidents. Please send to Matt at vanderma@wauwatosa.k12.wi.us
 - WFB uses carbon copy forms- one for file, one for parent, one for supervisor/principal
- Volunteer training, concussion, first aid, sudden cardiac arrest.
 - Not specific to AED, FA, Concussion
 - NAYS offers that type of training coverage for coaches.
 - General Video???-- Any takers on creating?!?! "What to do?" video for general FA, CA...etc.
- WPRA board approved our 2024 budget request of \$1000 (total) for Community Ed & Leisure Services meetings (~\$200/ meeting)
 - YAAAY- Also approved \$200 budget for this meeting's lunch (11.10.23)!
- WPRA Survey
 - Please complete. Survey results will be used to help with future master planning. If you submit a response before
- Part Time Employment agreement letters, please share with Shorewood
 - Tosa will share "Letter of Assignment" fillable PDF. Includes pay scale, employment or volunteer roles & responsibilities, dates of employment...etc.

Roundtable:

- Lots of talk about building security. After School Programming is often not included in Emergency Action Plan thinking/ creation. However, it's important to think about/ relay to staff. Try to minimize the risk as much as possible. What to do IF you recognize a risk. Ever evolving conversation. Bigger question at hand: How do we want our school facilities used after the school day is done?
 - Tosa was asking about the use of "field monitors" to bridge the gap between renters & Rec administrators
 - WAWM has rotating SRO on duty at night as well as "door alarms" to let administration know a door has been opened/ propped.
 - MKE rec has "field attendants"- PT paid positions
- If anyone has ever BUILT a brick and mortar facility (NOT REMODEL), from scratch, using FUND 80 monies? If so, please contact Ben at ben.dayton@lakemills.k12.wi.us

Adjourned: 12:59 pm

Future Meeting Dates:

1/12-Virtual

3/8- WAWM

4/12-Whitefish Bay

Active Member Districts

MKE Rec

West Allis-West Milwaukee

Menomonee Falls

Shorewood

South Milwaukee

Nicolet

Whitefish Bay

Lake Mills

Cudahy

Oak Creek-Franklin

Plymouth

Wauwatosa

St. Francis

Mequon-Thiensville

Sheboygan

Oshkosh

Fond du Lac

Big Foot

Cambridge Community Activities Program

NonActive Member Districts

Madison

Oregon

Sauk Prairie

Waterford

Sheboygan Falls

Rhineland

Greendale

Kenosha Unified

Kettle Moraine

Milton, Johnson Creek, Fall River (all Fund 80, but not active WPRA)